

<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>Report to:</b>	<b>The Executive</b>
<b>Date:</b>	<b>29 April 2019</b>
<b>Subject:</b>	<b>The Executive's Forward Work Programme</b>
<b>Portfolio Holder(s):</b>	<b>Cllr Llinos Medi</b>
<b>Head of Service:</b>	<b>Lynn Ball Head of Function – Council Business / Monitoring Officer</b>
<b>Report Author:</b> Tel: E-mail:	<b>Huw Jones, Head of Democratic Services</b> <b>01248 752108</b> <a href="mailto:JHuwJones@anglesey.gov.uk">JHuwJones@anglesey.gov.uk</a>
<b>Local Members:</b>	<b>Not applicable</b>

<b>A –Recommendation/s and reason/s</b>
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>May – December 2019</b>;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

**B – What other options did you consider and why did you reject them and/or opt for this option?**

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**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

**D – Is this decision consistent with policy approved by the full Council?**

Yes.

**DD – Is this decision within the budget approved by the Council?**

Not applicable.

<b>E – Who did you consult?</b>		<b>What did they say?</b>
1	<b>Chief Executive / Strategic Leadership Team (SLT)</b> (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Heads of Services for updates.
2	<b>Finance / Section 151</b> (mandatory)	
3	<b>Legal / Monitoring Officer</b> (mandatory)	
5	<b>Human Resources (HR)</b>	
6	<b>Property</b>	
7	<b>Information Communication Technology (ICT)</b>	
8	<b>Scrutiny</b>	
9	<b>Local Members</b>	Not applicable.
10	<b>Any external bodies / other/s</b>	Not applicable.

\* Key:

*Strategic – key corporate plans or initiatives*

*Operational – service delivery*

*For information*

<b>F – Risks and any mitigation (if relevant)</b>	
<b>1</b>	<b>Economic</b>
<b>2</b>	<b>Anti-poverty</b>
<b>3</b>	<b>Crime and Disorder</b>
<b>4</b>	<b>Environmental</b>
<b>5</b>	<b>Equalities</b>
<b>6</b>	<b>Outcome Agreements</b>
<b>7</b>	<b>Other</b>
<b>FF - Appendices:</b>	
The Executive's Forward Work Programme: May – December 2019.	

<b>G - Background papers (please contact the author of the Report for any further information):</b>

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# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: May – December 2019

Updated: 18 April 2019



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **May – December 2019** is outlined on the following pages.

**Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.**

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<b>May 2019</b>						
1	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  20 May 2019	
2	<b>Collaboration Request - Ysgol Goronwy Owen and Ysgol Moelfre</b>  Approval to go to consultation.	Learning	Arwyn Williams Head of Learning  Cllr R Meirion Jones		The Executive  20 May 2019	
3	<b>Council House Lettings Policy (Local Connection)</b>  Approval to go to consultation.	Housing Services	Ned Michael Head of Housing Services  Cllr Alun Wyn Mummery		The Executive  20 May 2019	
<b>June 2019</b>						
4	<b>Welsh Language Standards Annual Report 2018/19</b>  Approval of report.	Council Business	Huw Jones Head of Democratic Services  Cyng Ieuan Williams	To be confirmed	Delegated decision  June 2019	

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5 <b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  17 June 2019	
6 <b>Corporate Scorecard – Quarter 4, 2018/19 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee June 2019	The Executive  17 June 2019	
7 <b>Annual Delivery Document 2019/20</b>  Approval of report and recommendation to full Council.	Forms part of the Council's Policy Framework - a collective decision is required to make a recommendation to the full Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas		The Executive  17 June 2019	Date to be confirmed

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8	<p><b>2018/19 Revenue and Capital Budget Monitoring Report – Quarter 4 (S)</b></p> <p>Quarterly financial monitoring report.</p>	<p>This is a matter for the full Executive as it provides assurance of current financial position across the Council.</p>	Resources	<p>Marc Jones Head of Function – Resources / Section 151 Officer</p> <p>Cllr Robin Wyn Williams</p>	<p>Finance Scrutiny Panel Date to be confirmed</p>	<p>The Executive  17 June 2019</p>	
9	<p><b>Waste Management Contract</b></p> <p>Final approval of the service delivery method for the delivery of the waste management service from April 2021 onwards.</p>	<p>Approval of the Executive is sought to ensure that the service specification that will be delivered from April 2021 onwards meets the Council's objectives in respect of waste management.</p>	Resources / Highways, Waste and Property	<p>Marc Jones Head of Function - Resources and Section 151 Officer / Huw Percy Interim Head of Highways, Waste and Property</p> <p>Cllr Robin Williams Cllr Bob Parry OBE</p>		<p>The Executive  17 June 2019</p>	
10	<p><b>Report on objections to the statutory notice on lowering the admission age for Ysgol Henblas</b></p> <p>Approval.</p>		Learning	<p>Arwyn Williams Head of Learning</p> <p>Cllr R Meirion Jones</p>		<p>The Executive  17 June 2019</p>	

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11	<b>CIW Inspection of Children's Services in Anglesey – Improvement Plan – Quarterly Progress Report</b>	Children's Services	Fôn Roberts Head of Children's Services  Cllr Llinos Medi	Children's Services Improvement Panel 25 May 2019  Corporate Scrutiny Committee 3 June 2019	The Executive  17 June 2019	
<b>July 2019</b>						
12	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  15 July 2019	
13	<b>Draft Final Accounts 2018/19</b>	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  15 July 2019	

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14 <b>Learning Disabilities – Transformation of Daytime Opportunities</b>  Consent regarding the engagement process.		Adults' Services	Alwyn Jones Interim Director of Social Services  Cllr Llinos Medi	Corporate Scrutiny Committee Date to be confirmed	The Executive  15 July 2019	
15 <b>Annual Report of the Statutory Director of Social Services</b>		Adults' Services	Alwyn Jones Interim Director of Social Services  Cllr Llinos Medi	Corporate Scrutiny Committee Date to be confirmed	The Executive  15 July 2019	
<b>September 2019</b>						
16 <b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  16 September 2019	
17 <b>Corporate Scorecard – Quarter 1, 2019/20 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee September 2019	The Executive  16 September 2019	

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18	<b>2019/20 Revenue and Capital Budget Monitoring Report – Quarter 1 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive  16 September 2019	
19	<b>Medium Term Financial Strategy</b>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel (date to be confirmed)	The Executive  16 September 2019	
20	<b>Treasury Management Review 2018/19</b>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  16 September 2019	

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21	<b>CIW Inspection of Children's Services in Anglesey – Improvement Plan – Quarterly Progress Report</b>	Children's Services	Fôn Roberts Head of Children's Services  Cllr Llinos Medi	Children's Services Improvement Panel 22 August 2019  Corporate Scrutiny Committee 11 Sept 2019	The Executive  16 September 2019	
22	<b>Council House Lettings Policy (Local Connection)</b>  Approval of policy following public consultation.	Housing Services	Ned Michael Head of Housing Services  Cllr Alun Wyn Mummery		The Executive  16 September 2019	
<b>October 2019</b>						
23	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  28 October 2019	

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<b>November 2019</b>						
24	<b>2020/21 Budget (S)</b>  To finalise the Executive's initial draft budget proposals for consultation.	Council Business	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel TBC  Corporate Scrutiny Committee TBC	The Executive  11 November 2019	
25	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  25 November 2019	
26	<b>Corporate Scorecard – Quarter 2, 2019/20 (S)</b>  Quarterly performance monitoring report.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee TBC	The Executive  25 November 2019	
27	<b>2019/20 Revenue and Capital Budget Monitoring Report – Quarter 2 (S)</b>  Quarterly financial monitoring report.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel TBC	The Executive  26 November 2019	

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28	<b>Learning Disabilities – Transformation of Daytime Opportunities</b>  Stage 2 – to report on the findings of the engagement process and transformation proposals.	Adults Services	Alwyn Jones Interim Director of Social Services  Cllr Llinos Medi	Corporate Scrutiny Committee 4 November 2019	The Executive 25 November 2019	
<b>December 2019</b>						
29	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive 16 December 2019	
30	<b>CIW Inspection of Children's Services in Anglesey – Improvement Plan – Quarterly Progress Report</b>	Children's Services	Fôn Roberts Head of Children's Services  Cllr Llinos Medi	Children's Services Improvement Panel TBC  Corporate Scrutiny Committee TBC	The Executive 16 December 2019	

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